

Creating an IPDP on MCOECN Employee Kiosk

- In “Create a Plan” choose a template that is appropriate to your area of employment.
- **Leave “Approving Supervisor” at the default “None.”**
- Your focus can be as simple as “to renew my license.”
- Enter three to five specific high-quality professional development goals you need to accomplish. (Use action verbs like explore, gain, learn, enhance, investigate, research, etc.)
- Check all boxes in “Plan Focus.”